

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday February 19, 2025

6:30pm Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm Regular Meeting

Pledge of Allegiance

Roll Call: Araj, Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Rauch

Minutes:

1. Work Study Meeting Minutes dated February 5, 2025
2. Regular City Council Meeting Minutes dated February 5, 2025

Scheduled Persons in the Audience:

Consideration of Bids:

- | | |
|---|-----|
| 1. Letter from Mayor; Re: Bid for Library Furnishings | P5 |
| 2. Letter from Mayor; Re: Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Foundations | P10 |
| 3. Letter from Mayor; Re: Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Erection | P17 |
| 4. Letter from Mayor; Re: Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Ramps & Landings | P24 |

Scheduled Hearings:

Communications "A"

- | | |
|--|-----|
| 1. Letter from Mayor; Re: Proposal for Inline Rink Building Construction Repairs | P32 |
| 2. Letter from Mayor; Re: Proposal for Inline Rink Building Electrical Upgrades | P36 |
| 3. Letter from Mayor; Re: Appointment to Board of Review | P40 |

Communications "B" – (Receive and File):

Ordinances:

- | | |
|--|-----|
| 1. Memo from Administrator; Re: First Reading – Amendment to City Code Chapter 1046.05 | P41 |
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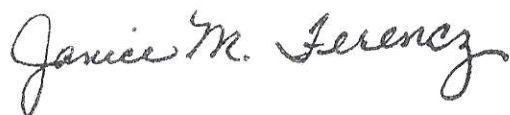
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1515 \$9,263,823.11

Adjournment:



Janice M. Ferencz, City Clerk

Work Study Session

February 5, 2025

An Informal Meeting of the Council of the City of Southgate was held on February 5, 2025 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Director of Public Safety Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Justin Graves, Recreation Director Julie Goddard, DPS Director Kevin Anderson & Building Inspections Director Tim Leach

Public Safety Director Marsh & Chief Mydlarz presented Police Department Awards to Officer Juan Pablo Gomez Llanos for Rookie of the Year and to Officer Thomas McClure for Officer of the Year.

Mayor Kuspa proclaimed the month of February as Black History Month.

Discussed the following agenda items:

- Authorize Dates for the FY 2025/26 Budget Process
- Approve Public Hearings for Southgate-Wyandotte Operation/Maintenance/Capital Special Assessment Costs & Water and Sewer Rates
- Approve Agreement Extension for Tree and Stump Removal (Waiver of Bid)
- Approve Proposal for Repair to the City Hall Roof Drains
- Approve Contract Extension for City Hall Janitorial Services (Waiver of Bid)
- Approve Emergency Purchase of Water Main Repair Services

This meeting ended at 6:55 p.m.

City of Southgate

Regular City Council Meeting

February 5, 2025

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, February 5, 2025 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Director of Public Safety Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Justin Graves, Recreation Director Julie Goddard, DPS Director Kevin Anderson & Building Inspections Director Tim Leach

Minutes:

Moved by Ayres-Reiss, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated January 15, 2025 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Graziani, RESOLVED, that the minutes of the Regular City Council Meeting dated January 15, 2025 be approved as presented. Carried unanimously.

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED, that the minutes of the Public Hearing Meeting dated January 15, 2025 be approved as presented. Carried unanimously.

Communications "A":

1. Memo from ACA/Finance Director; Re: Proposed Schedule – FY 2025/26 Budget Process moved by George, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve the proposed schedule for 25/26 Budget Process on such dates that were requested (April 12th, May 7th & May 21st). Motion carried unanimously.
2. Memo from ACA/Finance Director; Re: Request for Public Hearings:
 - Southgate-Wyandotte Operation/Maintenance/Capital Special Assessment Costs
 - Water and Sewer Rates

Moved by George, supported by Gawlik, RESOLVED THAT the Southgate City Council schedule a public hearing for Wednesday, May 7, 2025 at 7:00 p.m. in the Municipal Council Chambers to entertain views and comments from interested individuals regarding the "Special Assessment" costs associated with the Southgate – Wyandotte Operation and Maintenance and Capital Improvement charges. Motion carried unanimously.

Moved by Rauch, supported by Araj, RESOLVED THAT the Southgate City Council schedule a public hearing for Wednesday, May 7, 2025 at 7:00 p.m. in the Municipal Council Chambers to entertain comments from interested individuals regarding the proposed Water and Sewer rates to become effective July 1, 2025. Motion carried unanimously.

3. Letter from the Mayor; Re: Tree and Stump Removal (Waiver of Bid) moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council waive the bid process and approve a 2-year extension with CHOP Tree Services (Milford, MI), commencing January 1, 2025 and expiring December 31, 2026 for tree removal maintenance services at their current fee schedule under the original contract awarded January 18, 2023. Motion carried unanimously.

Regular City Council Meeting February 5, 2025

4. Letter from the Mayor; Re: Proposal for City Hall Roof Drains Repair moved by Araj, supported by Rauch, RESOLVED THAT the Southgate City Council approve proposal from Quint Plumbing & Heating, Inc. (Wyandotte, MI) for repairs to the City Hall roof drains in the amount of \$5,400.00. Motion carried unanimously.
5. Letter from the Mayor; Re: Janitorial Services-City Hall (Waiver of Bid) moved by Araj, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the bid process and approve an extension with Services to Enhance Potential - STEP (Dearborn, MI), commencing February 1, 2025 and expiring January 31, 2026 for City Hall janitorial services at their current rate of \$1,320.00 per month (original contract awarded August 28, 2023). Motion carried unanimously.
6. Memo from Administrator; Re: Emergency Purchase of Water Main Repair Services moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council approve the emergency purchase of water main repair services from RJ&J Enterprises (South Rockwood, MI) in the amount of \$32,465.24. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1514 for \$7,491,207.99. Motion carried unanimously.

Adjournment:

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:09 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

February 14, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Library Furnishings

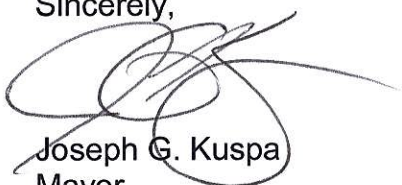
Ladies and Gentlemen:

It is recommended by the Library Director and I concur with his recommendation to award the bid for Library Furnishings to Library Design Associates, Inc., Plymouth, Michigan, in the total amount of \$128,694.00. Library Design Associates previously provided consulting services at a value of \$7,000.00, which will be waived and not billed.

Funds have been budgeted in the Library Fund Budget in the amount of \$100,000.00 for this project; a budget amendment will be required for the additional amount and will be used from the Library Fund reserves.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director

DATE: February 14, 2025

RE: Request to Award Bid for Library Furnishings

DWD

I have reviewed the above proposal with the Library Director and concur with his recommendation to award the bid for Library Furnishings to Library Design Associates, Inc. (Plymouth MI) in the total amount of \$128,694.00. Library Design Associates previously provided consulting services with a value of \$7,000.00, which will be waived and not billed.

Funds have been budgeted in the Library Fund budget in the amount of \$100,000.00 for this project; a budget amendment will be required for the additional amount and will be used from Library Fund reserves.

Proposed Motions

Award bid for Library Furnishings to Library Design Associates, Inc. in the amount of \$128,694.00, and approve budget amendment to appropriate funds in the amount of \$28,694.00 from the Library Fund fund balance.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

To: Dan Marsh
From: Donald Priest
Date: February 13, 2025
Re: Library Furnishings

The Southgate Veterans Memorial Library has accepted bids for library furnishings. The bid covers three separate sections: Furniture, Shelving, and Circulation Desk. Additionally, the Circulation Desk specifications called for pricing for an alternative option. A breakdown of the bids can be found on the accompanying document, *Furnishings Bids Accepted*.

It is my recommendation that Library Design Associates, Inc., be awarded the full bid contract for \$128,694.

1. They are already familiar with every aspect of this project, as we retained their consulting services in planning and creating the specifications for this bid.
2. They have provided the lowest bids for both Furniture and Shelving.
3. While they presented a higher price than another bidder for the Circulation Desk and alternative, part of their consulting agreement specifies that, if they are awarded the bid, their consulting fees will not be invoiced, effectively saving us those funds.

The 2024/25 FY library budget was approved with \$100,000 for furnishings. This project will, if fully approved, exceed that amount; funds sufficient to cover the difference are available in the library fund balance.

Donald C Priest II
Director
Southgate Veterans Memorial Library

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*Library Design Associates provided consulting services when preparing this bid. The fees for those services will be partially (if they are awarded part of the bid) or fully (if they are awarded all parts) rolled up into the bid cost; in short, we will not have to pay those consulting fees, which could come out to as much as \$7,000. Billing for these services has been held off until after this bid is awarded.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

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PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

February 14, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge
Foundations

Ladies and Gentlemen:

It is recommended by the City Engineer and I concur with his recommendation to award the bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Foundations to Poured Brick Walls, Inc., Brighton, Michigan in the amount of \$613,681.00. Poured Walls, Inc. was the low bidder meeting specifications.

Funds for this project will be provided from the Wayne County ARPA grant.

Your favorable consideration of this matter is requested.

Sincerely,



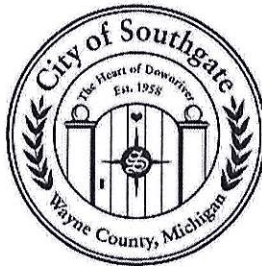
Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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City of Southgate

- CITY COUNCIL -

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ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: February 14, 2025

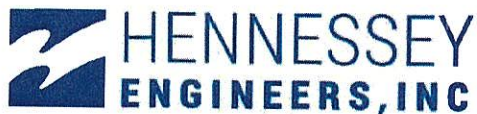
RE: Request to Award Bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Foundations

I have reviewed the above bid with the City Engineer and concur with his recommendation to award the bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Foundations to Poured Brick Walls, Inc. (Brighton MI) in the amount of \$613,681.00. Poured Walls, Inc. was the low bidder meeting specifications.

Funds for this project will be provided from the Wayne County ARPA grant.

Proposed Motions

Award the bid for the Southgate Tower Park & Pedestrian Bridge Project – Pedestrian Bridge Foundations to Poured Walls, Inc. in the amount of \$613,681.00, subject to additional scope of work modifications, with funds to be provided from the Wayne County ARPA grant.



February 14, 2025

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: Southgate Tower Park & Pedestrian Bridge
Recommendation of Contract Award – Pedestrian Bridge Foundations
City of Southgate
Hennessey Project No. 11096**

Dear Mr. Marsh:

As you are aware, the City of Southgate opened Bids on Wednesday, February 12, 2025 for the above referenced project and received two (2) bids from contractors that electronically reviewed the contract documents. Attached is a copy of the Bids.

Our office has reviewed the two (2) bids received and in summary, the bids received are as follows:

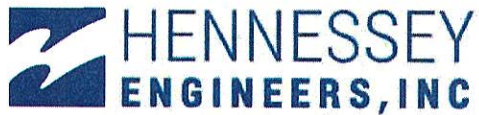
<u>Contractor</u>	<u>Bid Amount</u>
• Poured Brick Walls, Inc.	\$ 613,681.00
• Z Contractors, Inc.	\$2,387,000.00

This proposal is for the construction of concrete foundations for the proposed pedestrian bridge over Trenton Road.

We have reviewed the Contractors references and find that Poured Brick Walls is more than capable of this type of construction.

Therefore, based upon the outcome of the bid and Poured Brick Walls past experience, it is our offices recommendation to award the contract of the Southgate Tower Park Pedestrian Bridge concrete foundations construction, in the amount of **\$613,681.00**, to Poured Brick Walls, Inc. of Brighton, Michigan, subject to additional scope of work modifications.

If you have any questions, please do not hesitate to contact me at any time.



Mr. Dan Marsh
Southgate Tower Park & Pedestrian Bridge – Bridge
Foundations
Recommendation of Contract Award

February 14, 2025
Page 2

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in blue ink that reads 'John M. Miller'.

John M. Miller
Project / Construction Manager

Enclosure

cc: Honorable Mayor Joseph Kuspa, City of Southgate
Honorable City Council Members, City of Southgate
Doug Drysdale, Assistant City Administrator / Finance Director, City of Southgate
Kevin Anderson, Director of Public Services, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.

File B.3

Bank Tower Park General Requirements

Please fill out and return the General Requirements and Trade Specific scope sheet along with your proposal.
Scope sheets are provided to assist in ensuring proposals are comprehensive of work required and to identify project requirements not clearly identified in the plans.

Company Name: Poured Brick Walls Date: 2/11/2025

Phone Number: 248-437-4494 Email Address: pbw@pouredbrickwalls.com

1.	Subcontractor shall provide all labor, materials, equipment, supervision, taxes, tools, insurance, etc. as required to complete all scope-of-work items of this Subcontract and related work, in accordance with the Plans, Specifications and the Contract Documents.	✓
2.	Subcontractor is familiar with project site including (but not limited to) logistical requirements, delivery, parking, access, etc.	✓
3.	It is understood that the drawings and specifications are scope documents that indicate the general scope-of-work of the Project and, as such, the Plans and Specifications do not necessarily indicate, or describe, all work required for the full performance and completion of the Work. All work required to properly complete the scope of work defined by the general scope shown on, and required by, the Contract Documents, is included. Subcontractor, therefore, must comprehend the full scope-of-work and has anticipated all the work reasonably inferable in the Contract Documents. Time is of the essence.	✓
4.	Subcontractor's prices in this Agreement are firm (including the Subcontract Amount, any alternates, and any unit prices), and Subcontractor shall keep its pricing the same and free from any variation throughout the entirety of this Agreement. The subcontractor understands that no claim in respect to price escalation, inflation, market fluctuation, or supply chain issues will be considered or allowed. Subcontractor warrants to Contractor that it may rely on Subcontractor's pricing, and Subcontractor agrees that it shall hold Contractor harmless against any claims or demands for price escalation by Subcontractor's sub- subcontractors, laborers, and suppliers.	✓
5.	Include all construction documents applicable to scope of work including architectural, structural, civil, mechanical, electrical, etc. as required for all coordination and completion of work	✓
6.	Include ongoing and daily clean-up associated with performance of work covered below. All debris to be placed in designated dumpster provided by The Alan Group unless noted otherwise below.	✓
7.	Provide all required submittal / shop drawings, cut sheets, samples, etc. as required in a timely manner to allow for approvals and project schedule requirements.	✓
8.	Provide trade specific permits required by jurisdiction(s) having authority.	✗
9.	Include all applicable materials, labor, delivery, taxes, associated surcharges, etc. to complete work defined below.	✓
10.	Provide all required close out documents promptly including accurate As-Builts as applicable.	✓
11.	All quantities associated with completion of work described below are the responsibilities of this contractor.	✓
12.	Comply with The Alan Group safety program and all associated safety requirements by governing agencies.	✓
13.	All project correspondence to be submitted and accessed via Procore unless noted otherwise.	✓
14.	Project Insurance requirements and payment policy has been reviewed and accepted.	✓



Southgate Bank Tower – Pedestrian Bridge Pedestrian Bridge Concrete Foundations – Scope Sheet

Please fill out and return this scope sheet along with your proposal.

Scope sheets are provided to assist in ensuring proposals are comprehensive of work required and to identify project requirements not clearly identified in the plans.

Company Name: Poured Brick Walls Date: 2/11/2025

Phone Number: 248-437-4494 Email Address: pbw@pouredbrickwalls.com

1.	Include all layout for concrete foundation systems from points provided by others.	✓
2.	Include excavation for all new concrete footings. Place / stock spoils in location on site as designated by The Alan Group.	✓
3.	Furnish and place all new concrete footings as indicated. Include all concrete, admixtures, re-steel, etc.	✓
4.	Include all forming as required for footing / foundation placement.	✓
5.	Coordinate wash-out location with The Alan Group.	✓
6.	Include all Vehicular and Pedestrian Traffic Control devices, signage, permitting, etc., as required by AHJ and/or Code – comply with "TRENTON RD Traffic Control Map and requirements - Southgate Bridge and Park" document.	✗

1.	Complete and comply with all required items in the "City of Southgate Bidding Requirements" document.	✓
2.	Comply with List of Drawings per sheet TS-01 of Bid Package No.2B drawing set.	✓
3.	Comply with Contractor Note on sheet S1-01.3A.	✓
4.	Comply with the applicable Specifications and Note sections for this trade's scope of work as indicated and shown on sheets A1-02.3, A2-01.3, A2-02.3, S1-00.3, SP-01.3, SP-01.3.	✓
5.	Comply with the Wall Footing Schedule and Column Footing Schedule per sheet S1-01.3.	✓
6.	Install WF-1, WF-2, and WF-3 Wall Footings as indicated and shown on sheets A1-02.3, A-2-01.3, A2-02.3, A3-01.3, A3-02.3, S1-01.3.	✓
7.	Install all Control Joints as indicated.	✓
8.	Install (2) new Abutment/PIER P1 walls as indicated and shown on sheets A1-02.3, A2-01.3, A3-02.3, A3-03.3.	✓
9.	Install F-1, F-2, F-3, and F-4 Column footings as indicated and shown on sheets A1-02.3, A-2-01.3, A2-02.3, A3-01.3, A3-02.3, S1-01.3.	✓
10.	Furnish and install (3) layers of 2" rigid insulation (FN2) as indicated and shown on sheet S1-01.3.	✓

11.	Coordinate Board-Formed Concrete color, placement, etc., with Construction Management team.	
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Bidder acknowledges receipt of and includes all work associated with addenda as follows:	
Drawings	Dated: 08/30/24
Addendum No. 1	Dated: 08/30/24

1.	Eliminate Board-Formed concrete	DEDUCT	\$ 113,772.00
2.	Eliminate Coal Deep Color	DEDUCT	\$34,151.00

1.		ADD / DEDUCT	\$
2.		ADD / DEDUCT	\$
	If submitting additional voluntary alternates, please submit on separate sheet		

Contractor Name:	
Address:	
Phone:	
Email:	

Concrete Foundations - Pedestrian Bridge Lump Sum Proposal	\$ 613,681.00
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(Written)	six hundred thirteen thousand six hundred eighty one dollars
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I have reviewed all contract documents and accept associated terms and conditions of the RFP and contract for scope of work associated with this bid category. I also acknowledge that I am a legally authorized representative of the business entity noted below and, as such, have the authority to enter into agreements and make commitments on its behalf:

Authorized Signature: Keith Tobel

Printed Name: Keith Tobel Title: President
Date: 2/11/2025

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

February 14, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge
Erection

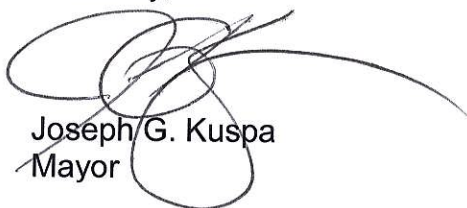
Ladies and Gentlemen:

It is recommended by the City Engineer and I concur with his recommendation to award the bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Erection to Z Contractors, Inc., Shelby Township, Michigan, in the amount of \$540,000.00. This was the only bid received for this project.

Funds for this project will be provided from the Wayne County ARPA grant.

Your favorable consideration of this matter is requested.

Sincerely,



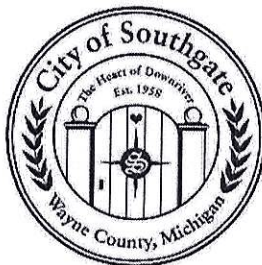
Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
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City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
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PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: February 14, 2025

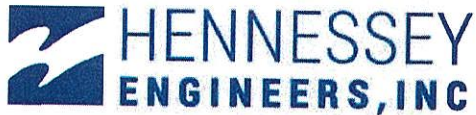
RE: Request to Award Bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Erection

I have reviewed the above bid with the City Engineer and concur with his recommendation to award the bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Erection to Z Contractors, Inc. (Shelby Township MI) in the amount of \$540,000.00. Z Contractors, Inc. was the sole bidder.

Funds for this project will be provided from the Wayne County ARPA grant.

Proposed Motions

Award the bid for the Southgate Tower Park & Pedestrian Bridge Project – Pedestrian Bridge Erection to Z Contractors, Inc. in the amount of \$540,000.00, subject to additional scope of work modifications, with funds to be provided from the Wayne County ARPA grant.



February 14, 2025

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: Southgate Tower Park & Pedestrian Bridge
Recommendation of Contract Award – Pedestrian Bridge Erection
City of Southgate
Hennessey Project No. 11096**

Dear Mr. Marsh:

As you are aware, the City of Southgate opened Bids on Wednesday, February 12, 2025 for the above referenced project and received one (1) bid from a contractor that electronically reviewed the contract documents. Attached is a copy of the Bid.

Our office has reviewed the one (1) bid received and in summary, the bid received is as follows:

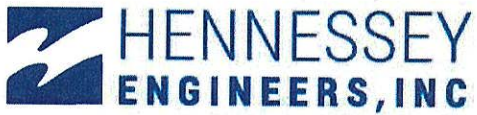
<u>Contractor</u>	<u>Bid Amount</u>
• Z Contractors, Inc.	\$540,000.00

This proposal is for the erection a new pedestrian bridge over Trenton Road.

Hennessey Engineers has worked with Z Contractors in the past, including structural repairs to the City's Dix-Toledo pedestrian bridge. We find that Z Contractors is more than capable of this type of bridge construction.

Therefore, based upon the outcome of the bid and Z Contractors past experience, it is our offices recommendation to award the contract of the Southgate Tower Park Pedestrian Bridge erection, in the amount of **\$540,000.00** to Z Contractors, Inc. of Shelby Township, Michigan.

If you have any questions, please do not hesitate to contact me at any time.



Mr. Dan Marsh
Southgate Tower Park & Pedestrian Bridge – Bridge
Erection
Recommendation of Contract Award

February 14, 2025
Page 2

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in blue ink, appearing to read 'John M. Miller', is written over the printed name.

John M. Miller
Project / Construction Manager

Enclosure

cc: Honorable Mayor Joseph Kuspa, City of Southgate
Honorable City Council Members, City of Southgate
Doug Drysdale, Assistant City Administrator / Finance Director, City of Southgate
Kevin Anderson, Director of Public Services, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.

File B.3

Southgate Bank Tower – Bridge

2C - Pedestrian Bridge & Precast Concrete Erection – Scope Sheet

Please fill out and return this scope sheet along with your proposal.

Scope sheets are provided to assist in ensuring proposals are comprehensive of work required and to identify project requirements not clearly identified in the plans.

Company Name: Z Contractors, Inc. Date: February 12, 2025

Phone Number: 586-625-8899 Email Address: bzap@z-contractors.com

General Scope Items

		Bridge furnished by others, we will not be held accountable for anything related to furnishing this bridge.
1.	Review all Shop drawings for bridge and ramp items compared to record.	
2.	Contractor acknowledges that drawings and specifications indicate general scope of work and as such do not necessarily indicate or describe the full performance and completion of the work. Include all required scope reasonably inferred and implied to properly complete work indicated and defined by the general scope Our bid proposal is based solely on the information provided within the bid documents.	
3.	Provide and allow for miscellaneous temporary bracing/ bridging and cabling as required to erect framing in proper plumb / level condition.	☒
4.	Coordinate deliveries with fabricator for pre-cast / steel / ramp / bridge components installed by this scope of work.	☒
5.	Hoisting equipment, operators and associated labor shall comply with applicable AHJ for certifications. Crane inspections, insurance, maintenance, certifications, and personal property taxes are included.	☒
6.	Obtain any applicable FAA clearances associated with equipment furnished by this work category. Include all costs associated with permits.	☒
7.	Include all hoisting required for erection and installation. Include surface pads / stabilization as required.	☒
8.	Install temporary steel cable perimeter cables at perimeter of all areas where a 6' or greater fall hazard is created by erecting the steel structure. Protection to be installed in accordance to applicable OSHA regulations.	☒
9.	All equipment operators, laborers and welders shall have proper certifications for work they are performing.	☒
10.	A competent person shall field verify anchor bolt layout prior to erecting steel and provide required steel layouts.	☒
11.	Cast-in-Place concrete is by others.	☒

Specific Scope Items

1.	Complete and comply with all required items in the "City of Southgate Bidding Requirements" document.	✓
2.	Comply with the List of Drawings per TS-01 of Bid Package No.2C drawing set.	✓
3.	Comply with Specifications, details, etc., applicable to this trade's scope of work as indicated and shown on sheets S1-00.3.	✓
4.	Comply with "Michigan Design Manual – Bridge Design" table per sheet A2-01.3. We are not responsible for design.	✓
5.	Review Pedestrian Bridge Design Calculations – coordinate with Construction Management team. We are not responsible for design.	✓
6.	Comply with PRECAST CONCRETE SCHEDULE as indicated and shown on sheet S1-04.3 As related to erection.	✓
7.	Comply with PRECAST FRAMING KEY NOTES LEGEND on sheet S1-04.3. As related to erection.	✓
8.	Include all equipment and labor to Receive and Unload all components installed by this scope of work.	✓
9.	Field check site conditions prior to erecting ramp and bridge components – verify compliance.	✓
10.	Verify anchor bolts – placed by others – are installed in accordance with AHJ and erection documents.	✓
11.	Coordinate rigger requirements with Precast and steel bridge manufacturer - comply with Rigging requirements.	✓
12.	Furnish all road closure barrels, and signage for work in R.O.W. per "TRENTON RD Traffic Control Map and requirements" document and as required by AHJ. Include all cost associated with barricades / signage and remove – include restoration of R.O.W.	✓
13.	Install all precast Columns (furnished by others) as indicated and shown on sheets A2-01.3, S1-04.3.	✓
14.	Install all HSS5 x 5 x ¼ x 0'-6" sleeves (*sleeves by Precast contractor) for portals as indicated and shown on sheets A2-01.3, A2-02.3, A3-01.3, A3-02.3 – coordinate with Construction Management team.	✓
15.	Install precast Ramps (furnished by others) as indicated and shown on sheets A1-02.3, A2-01.3, A3-01.3, A3-02.3, S1-04.3	✓
16.	Install precast Landings (by others) as indicated and shown on sheets A1-02.3, A2-01.3, S1-04.3	✓
17.	Include required grouting for all precast ramps / landings.	✓
18.	Erect and install pre-engineered pedestrian bridge (furnished by others).	✓

Addenda / Project Documents

Bidder acknowledges receipt of and includes all work associated with addenda as follows:	
Addendum No.1	Dated: 08/30/24
Drawings	Dated: 08/16/24

1.		DEDUCT	\$ NO BID
2.		DEDUCT	\$
3.		DEDUCT	\$
4.		DEDUCT	\$

Voluntary Alternates

1.	Voluntary Alternates	ADD / DEDUCT	\$ NO BID
2.		ADD / DEDUCT	\$
3.		ADD / DEDUCT	\$
If submitting additional voluntary alternates, please submit on separate sheet			

Contractor

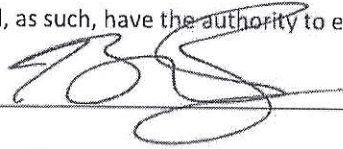
Contractor Name:	Z Contractors, Inc.
Address:	50500 Design Lane, Shelby Twp, MI 48315
Phone:	586-625-8899
Email:	bzap@z-contractors.com

Proposal Pricing

Erection Services	\$ 540,000.00
Lump Sum Proposal	

(Written)	Five hundred forty thousand dollars
-----------	-------------------------------------

I have reviewed all contract documents and accept associated terms and conditions of the RFP and contract for scope of work associated with this bid category. I also acknowledge that I am a legally authorized representative of the business entity noted below and, as such, have the authority to enter into agreements and make commitments on its behalf:

Authorized Signature: 

Printed Name: Blake Zapczynski Title: President

Date: February 12, 2025

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

February 14, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge
Ramps & Landings

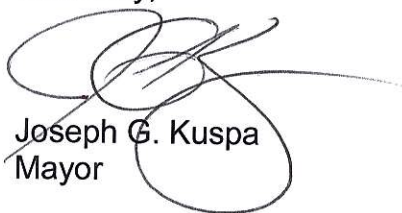
Ladies and Gentlemen:

It is recommended by the City Engineer and I concur with his recommendation to award the bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Ramps & Landings to Fabcon Precast, LLC, Grandville, Michigan, in the amount of \$414,500.00. Fabcon Precast was the low bidder meeting specifications.

Funds for this project will be provided from the Wayne County ARPA grant.

Your favorable consideration of this matter is requested.

Sincerely,

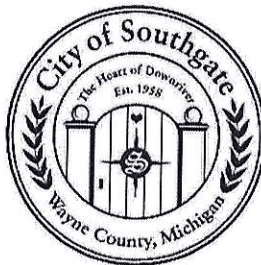

Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: February 14, 2025

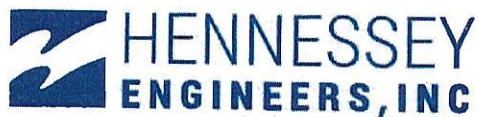
RE: Request to Award Bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Ramps & Landings

I have reviewed the above bid with the City Engineer and concur with his recommendation to award the bid for Southgate Tower Park & Pedestrian Bridge – Pedestrian Bridge Ramps & Landings to Fabcon Precast, LLC (Grandville MI) in the amount of \$414,500.00. Fabcon Precast was the low bidder meeting specifications.

Funds for this project will be provided from the Wayne County ARPA grant.

Proposed Motions

Award the bid for the Southgate Tower Park & Pedestrian Bridge Project – Pedestrian Bridge Ramps & Landings to Fabcon Precast, LLC in the amount of \$414,500.00, subject to additional scope of work modifications, with funds to be provided from the Wayne County ARPA grant.



February 14, 2025

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: Southgate Tower Park & Pedestrian Bridge
Recommendation of Contract Award – Pedestrian Bridge Ramps & Landings
City of Southgate
Hennessey Project No. 11096**

Dear Mr. Marsh:

As you are aware, the City of Southgate opened Bids on Wednesday, February 12, 2025 for the above referenced project and received two (2) bids from contractors that electronically reviewed the contract documents. Attached is a copy of the Bids.

Our office has reviewed the two (2) bids received and in summary, the bids received are as follows:

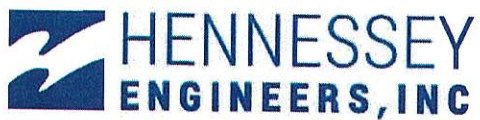
<u>Contractor</u>	<u>Bid Amount</u>
• Fabcon Precast, LLC	\$ 414,500.00
• Z Contractors, Inc.	\$ 545,000.00

This proposal is for the construction and installation of approach ramps and landings for the proposed pedestrian bridge over Trenton Road.

We have reviewed the Contractors references and find that Fabcon is more than capable of this type of construction.

Therefore, based upon the outcome of the bid and Fabcon's past experience, it is our offices recommendation to award the contract of the Southgate Tower Park Pedestrian Bridge Ramps & Landings construction, in the amount of **\$414,500.00**, to Fabcon Precast, LLC, of Grandville, Michigan, subject to additional scope of work modifications.

If you have any questions, please do not hesitate to contact me at any time.



**Mr. Dan Marsh
Southgate Tower Park & Pedestrian Bridge – Bridge
Ramps & Landings
Recommendation of Contract Award**

**February 14, 2025
Page 2**

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in blue ink that reads 'John M. Miller'.

John M. Miller
Project / Construction Manager

Enclosure

cc: Honorable Mayor Joseph Kuspa, City of Southgate
Honorable City Council Members, City of Southgate
Doug Drysdale, Assistant City Administrator / Finance Director, City of Southgate
Kevin Anderson, Director of Public Services, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.

File B.3

Southgate Bank Tower – Pedestrian Bridge 2G - Bridge Ramps & Landings – Scope Sheet

Please fill out and return this scope sheet along with your proposal.
Scope sheets are provided to assist in ensuring proposals are comprehensive of work required and to identify project requirements not clearly identified in the plans.

Company Name: Fabcon Precast, LLC Date: 02/11/25
Phone Number: 616-292-1734 Email Address: randy.vanhoven@fabconprecast.com

1.	Include all layout for precast concrete from points provided by others.	X
2.	Column size(s) and/or quantities are preliminary – coordinate all with The Alan Group.	X
3.	Provide all shop drawings, calculations, submittals, etc.	X
4.	All Ramps, Landings, and bridge elements to be ADA Compliant.	X
5.	Coordinate all Delivery, handling, unloading to project site, etc., with The Alan Group.	FOB only
6.	Include all taxes, delivery charges, surcharges, etc. and coordinate with The Alan Group.	X
7.	Erection is by Others.	X
8.	Contractor confirms they are familiar with the site, existing conditions, access and queuing requirements.	By others
9.	Provide all layout for new concrete flatwork	By others
10.	Provide and install compacted sand engineered backfill materials.	By others
11.	Form and place all concrete pavements as indicated. Concrete mixtures to be per specifications and notes.	By others
12.	Furnish and place all expansion and isolation joint materials as required.	By others
13.	Saw cut all control joints as indicated per plans and specifications.	By others
14.	Provide all required materials and equipment to deliver, convey, and place concrete flatwork.	By others
15.	Coordinate washout location with Construction Management team.	By others

1.	Complete and comply with all required items in the "City of Southgate Bidding Requirements" document.	X
2.	Comply with List of applicable drawings as indicated and shown on sheet TS-01 (Bid Package No. 2A – Bridge Precast Ramp & Landings set).	X
3.	Comply with Precast Concrete Schedule, Note(s), and Precast Framing Key Notes Legend per sheet S1-04.3	X
4.	Comply with applicable General Notes – Bridge, as indicated and shown on S1-00.3.	X
5.	Comply with the applicable Specifications, Elevations, Column lines, and Note sections for this trade's scope of work as indicated and shown on sheets A1-02.3, A2-01.3, A2-02.3, S1-00.3, SP-01.3, SP-02.3.	X

6.	Furnish FN1/precast Columns as indicated and shown on sheets A2-01.3, A3-01.3, A3-03.3, 01/A3-01.3, S1-04.3.	☒	
7.	Provide stiff concrete wash at column perimeters as indicated and shown on sheet(s) A3-03.3.		By others
8.	Furnish precast Landings as indicated and shown on sheets A1-02.3, A2-01.3, A2-02.3, S1-04.3.	☒	
9.	Furnish precast concrete Ramps as indicated and shown on sheets A1-02.3, A2-01.3, A2-02.3, S1-04.3.	☒	
10.	Furnish HSS5-x1/4-x6'-6" Sleeves w/embedded plate + stud anchors – designed by Precast Manufacturer – as indicated and shown on, but not limited to, sheets A3-01.3, A3-02.3, A3-03.3.	☒	
11.	Precast contractor to provide finger expansion joint at precast connections.		By others
12.	Furnish and install new Cast-in-Place 4" concrete w/6 x 6 – W2.9 x W2.9 W.W.F. ramps and landings as indicated and shown on sheets S1-04.3, 04/A3-01.3, 02/A3-02.3.		By others

Bidder acknowledges receipt of and includes all work associated with addenda as follows:	
Drawings	Dated: 08/30/24 ☒
Addendum No. 1	Dated: 08/30/24 ☒

1.	Reduce the quantity and/or length of Precast elements	DEDUCT	\$ N/A
2.	Reduce quantity / dimensions of cast-in-place concrete ramps	DEDUCT	\$ N/A
3.			
4.			

1.		DEDUCT	\$ N/A
2.		ADD / DEDUCT	\$ N/A
If submitting additional voluntary alternates, please submit on separate sheet			

Contractor Name:	Fabcon Precast LLC
Address:	3373 Busch Drive SW, Grandville, MI 49418
Phone:	616-292-1734
Email:	randy.vanhoven@fabconprecast.com

Ramps / Columns / Landings /
Lump Sum Proposal

\$ 414,500.00

(Written)

Four hundred fourteen thousand five hundred dollars & 00/100

I have reviewed all contract documents and accept associated terms and conditions of the RFP and contract for scope of work associated with this bid category. I also acknowledge that I am a legally authorized representative of the business entity noted below and, as such, have the authority to enter into agreements and make commitments on its behalf;

Authorized Signature:



Printed Name: Randy Van Hoven

Title: Manager of Business Development

Date: 02/11/25

Bank Tower Park General Requirements

Please fill out and return the General Requirements and Trade Specific scope sheet along with your proposal.
Scope sheets are provided to assist in ensuring proposals are comprehensive of work required and to identify project requirements not clearly identified in the plans.

Company Name: Fabron Date: 2-12-2025

Phone Number: 616-224-6176 Email Address: randy.vanhoven@fabronprocast.com

General Requirements

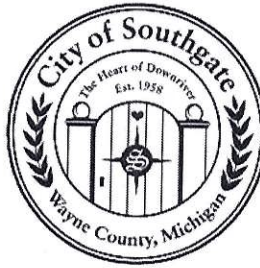


1.	Subcontractor shall provide all labor, materials, equipment, supervision, taxes, tools, insurance, etc. as required to complete all scope-of-work items of this Subcontract and related work, in accordance with the Plans, Specifications and the Contract Documents.	✓
2.	Subcontractor is familiar with project site including (but not limited to) logistical requirements, delivery, parking, access, etc.	✓
3.	It is understood that the drawings and specifications are scope documents that indicate the general scope-of-work of the Project and, as such, the Plans and Specifications do not necessarily indicate, or describe, all work required for the full performance and completion of the Work. All work required to properly complete the scope of work defined by the general scope shown on, and required by, the Contract Documents, is included. Subcontractor, therefore, must comprehend the full scope-of-work and has anticipated all the work reasonably inferable in the Contract Documents. Time is of the essence.	✓
4.	Subcontractor's prices in this Agreement are firm (including the Subcontract Amount, any alternates, and any unit prices), and Subcontractor shall keep its pricing the same and free from any variation throughout the entirety of this Agreement. The subcontractor understands that no claim in respect to price escalation, inflation, market fluctuation, or supply chain issues will be considered or allowed. Subcontractor warrants to Contractor that it may rely on Subcontractor's pricing, and Subcontractor agrees that it shall hold Contractor harmless against any claims or demands for price escalation by Subcontractor's sub-subcontractors, laborers, and suppliers.	✓
5.	Include all construction documents applicable to scope of work including architectural, structural, civil, mechanical, electrical, etc. as required for all coordination and completion of work	✓
6.	Include ongoing and daily clean-up associated with performance of work covered below. All debris to be placed in designated dumpster provided by The Alan Group unless noted otherwise below.	✓
7.	Provide all required submittal / shop drawings, cut sheets, samples, etc. as required in a timely manner to allow for approvals and project schedule requirements.	✓
8.	Provide trade specific permits required by jurisdiction(s) having authority.	✓
9.	Include all applicable materials, labor, delivery, taxes, associated surcharges, etc. to complete work defined below.	✓
10.	Provide all required close out documents promptly including accurate As-Builts as applicable.	✓
11.	All quantities associated with completion of work described below are the responsibilities of this contractor.	✓
12.	Comply with The Alan Group safety program and all associated safety requirements by governing agencies.	✓
13.	All project correspondence to be submitted and accessed via Procore unless noted otherwise.	✓
14.	Project Insurance requirements and payment policy has been reviewed and accepted.	✓

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

February 14, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Proposal for Inline Rink Building Construction Repairs

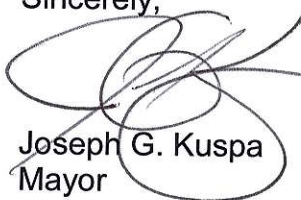
Ladies and Gentlemen:

It is recommended by the Parks & Recreation Director and I concur with her recommendation to approve the proposal from Rally Point Partners, Ann Arbor, Michigan, for Construction Repairs to the Inline Rink Building in the amount of \$11,537.91. Rally Point Partners is the city approved contractor for carpentry services.

Sufficient funds are available in the Parks & Recreation Millage Fund Budget to cover costs associated with this.

Your favorable consideration of this matter is requested.

Sincerely,

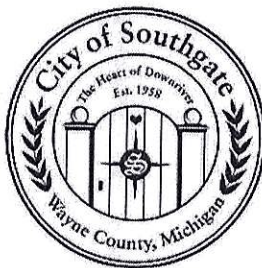

Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director

DATE: February 14, 2025 *DWD*

RE: Request to Approve Proposal for Inline Rink Building Construction

I have reviewed the above proposal with the Parks & Recreation Director and concur with her recommendation to approve the proposal from Rally Point Partners (Ann Arbor MI) for the construction repairs to the inline rink building in the amount of \$11,537.91. Rally Point Partners is the city-approved contractor for carpentry services.

Adequate funds are available in the Parks & Recreation Millage Fund budget.

Proposed Motions

Approve the proposal from Rally Point Partners for the Inline Rink Building Construction project in the amount of \$11,537.91.

Southgate Michigan

PARKS & REC

14700 Reaume Parkway—Southgate, MI 48195 (734)258-3035

To: Dan Marsh, City Administrator
From: Julie Goddard, Parks & Recreation Director
Date: February 11th, 2025
Re: Inline Rink Building Construction

As we continue to update the Municipal Complex sports facilities and plan for new amenities, we need to update the old concession building by the inline rink. The purpose of this will be to bring it up to code and move our sports organization partners to this building and out of the building that is located next to Kennedy Field. This will allow us to eliminate that building, that will no longer be used and can be taken down for future improvements to the grounds.

The work for materials needed to complete the installation of insulation, drywall, and the replacement and painting of the damaged fascia at \$4,814.35 and \$6,723.56 for labor for a total of \$11,537.91.

It is my recommendation to the Administration and Council that we have our current general contractor, Rally Point Partner perform the listed repairs for a total of \$11,537.91.

There are sufficient funds available in the Parks & Recreation Millage Fund.

Respectfully Submitted,



Julie Goddard
Parks & Recreation Director
City of Southgate

ESTIMATE

Rally Point Partners LLC
1355 Ardmoor Ave
ANN ARBOR, MI 48103

gabe.arreola@rallypp.com
+1 (313) 457-9790
www.rallypp.com



Bill to

City of Southgate
14400 Dix-Toledo Hwy.
Southgate, Michigan 48195
United States

Ship to

City of Southgate
14400 Dix-Toledo Hwy.
Southgate, Michigan 48195
United States

Estimate details

Estimate no.: 1050

Estimate date: 01/29/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		City of Southgate Journeymen	This in in allowance for a supervisor for a total of 86 hours each.	40	\$27.35	\$1,094.00
2.		City of Southgate General Labor	This in in allowance for three labors for a total of 86 hours each.	258	\$21.82	\$5,629.56
3.		City of Southgate Materials	This line item is in allowance for the material needed to complete the installation of the insulation, drywall, and the replacement and painting of the damaged fascia.	1	\$4,814.35	\$4,814.35

Total

\$11,537.91

Note to customer

This estimate does not include electrical work. A separate estimate is still needed.

Accepted date

Accepted by

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

February 14, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Proposal for Inline Rink Building Electrical Upgrades

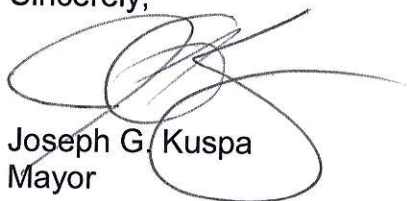
Ladies and Gentlemen:

It is recommended by the Parks & Recreation Director and I concur with her recommendation to approve the proposal from Riney Electric, Wyandotte, Michigan, for electrical upgrades to the Inline Rink Building in the amount of \$2,500.00. Riney Electric is the city approved contractor for plumbing services.

Sufficient funds are available in the Parks & Recreation Millage Fund Budget to cover costs associated with this.

Your favorable consideration of this matter is requested.

Sincerely,


Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: February 14, 2025

RE: Request to Approve Proposal for Inline Rink Building Electrical Upgrades

I have reviewed the above proposal with the Parks & Recreation Director and concur with her recommendation to approve the proposal from Riney Electric (Wyandotte MI) for electrical upgrades to the inline rink building in the amount of \$2,500.00. Riney Electric is the city-approved contractor for electric services.

Adequate funds are available in the Parks & Recreation Millage Fund budget.

Proposed Motions

Approve the proposal from Riney Electric for the Inline Rink Building electrical upgrades in the amount of \$2,500.00.

Southgate Michigan

PARKS & REC

14700 Reaume Parkway—Southgate, MI 48195 (734)258-3035

To: Dan Marsh, City Administrator
From: Julie Goddard, Parks & Recreation Director
Date: February 11th, 2025
Re: Inline Rink Electrical

As we continue to update the Municipal Complex sports facilities and plan for new amenities, we need to update the old concession building by the inline rink. The purpose of this will be to bring it up to code and move our sports organization partners to this building and out of the building that is located next to Kennedy Field. This will allow us to eliminate that building, that will no longer be used and can be taken down for future improvements to the grounds.

The electrical work inside needed to be demo existing conduit and wiring and install two outlets on each wall and four outlets in the ceiling for a total of \$2500.00

It is my recommendation to the Administration and Council that we have our current general contractor, Riney Electric perform the listed repairs for a total of \$2500.00

There are sufficient funds available in the Parks & Recreation Millage Fund.

Respectfully Submitted,



Julie Goddard
Parks & Recreation Director
City of Southgate



RINEY
ELECTRIC

Estimate

Riney Electric
1459 Fort St.
Wyandotte, Mi 48192
Phone 734-281-6311

Estimate No.

2366

Date

02/04/25

Name/Address

City of Southgate
14719 Schafer Court
Southgate, MI 48195

Project

City of Southgate

Item

Description

Total

Estimate

Electrical Installation to Include the Following...

2,500.00

Demo Existing Conduit and Wiring in building next to In-line Hockey Rink.

Install (2) New Plugs on each wall and (4) Outlets in ceiling on Switch by door.

Total Due

page 39
\$2,500.00

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

February 5, 2025

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: **Appointment to Boards/Commissions**

Ladies and Gentlemen:

Please be advised I have made the following appointment:

Board of Review – for a term expiring June 2027:

Maria Shieltz

Your concurrence on this appointment is greatly appreciated.

Sincerely,

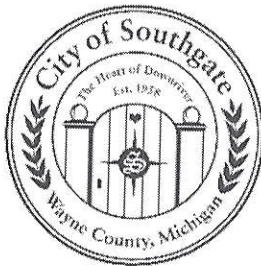

Joseph G. Kuspa
Mayor

Cc: City Clerk

JOSEPH G. KUSPA
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VICTORIA ARAJ

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: February 14, 2025

Re: First Reading of Amendment to City Code Chapter 1046.05
Nonresidential User Fees

The Administration recommends the approval of the proposed changes to City Code Chapter 1046.05 Nonresidential User Fees.

The proposed ordinance is as follows with the newly proposed language underlined:

1046.05 Nonresidential User Fees:

Charges for nonresidential user service shall be levied bimonthly upon all nonresidential premises having any sewer connection with the public sewers and charged at the rate of ~~one dollar and eighteen cents (\$1.18) per 1,000 cubic feet or fraction thereof of water consumed.~~ established by City Council resolution annually as part of the budget process.

Please contact me with any questions.